



Archbishop Holgate's School

A Church of England Academy

Provider Access Policy

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer

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Member of staff responsible:

- Miss P McDermott (Deputy Head, Teaching, Learning and Student Progress)
- Mr N Avery (Assistant Headteacher)
- Miss S Robinson (Careers Lead)

Archbishop Holgate's School is committed to developing to the full, the potential of each member of the school community, within the context set by its mission, its strategic aims, and its Christian values as a Church of England Academy.

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Vision and Values of Archbishop Holgate's School

As a Church of England school we strive to ensure that all of our young people are cared for, given every opportunity to develop through academic study, to grow personally and spiritually and to live into being those Values we hold dear in our community and in wider society. Our role as a Church school is to help nurture both academic excellence and to help shape young people who can make a significant contribution to the community they serve. Key to this is a clear recognition that all students have individual gifts and talents and with support every young person can flourish.

Archbishop Holgate's School is distinctive and effective as a Church of England school because our Christian vision and values are very explicit and drive all areas of school life. Our Vision is one which combines Values, Care and Achievement.

“A threefold cord is not easily broken.” Ecclesiastes 4:12

Through this vision we seek to be a Church of England School which is deeply Christian. As such, the three themes of our vision, Values, Care and Achievement are deliberately expressed in that order, our distinct Christian Values help ensure that every child is cared for as an individual and this in turn will help them to succeed academically.

Our school values of **Justice**, **Compassion**, **Forgiveness** and **Trust** have been embedded across our school community and permeate all areas of school life.



This policy is to complement our vision and values and to enable the school to allow all members of Archbishop Holgate's community to live them into being every day.

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

A provider wishing to request access should contact *Sarah Robinson, Careers Lead, 01904 411341* (srobinson@archbishopholgates.org)

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

Year Group	Provision
Year 7	STEM Day – Nestle, IEC, Rolls Royce, FERA, Portakabin, NYBEP Widening participation – York St. John's assembly Disadvantaged student mentoring Parent information booklet Form time programme that covers decision making, consequences, saving, budgeting, role of work in society and range of jobs available BeReady Access for students Careers booklet for parents – initial conversations Careers in the curriculum – careers week Careers in the News – Form Time
Year 8	The Real Game enrichment day Business studies trading game 1:1 IAG interviews for guidance with options choices Options assembly Mentoring of disadvantaged students Job Centre Plus initiative External Enterprise assembly

	<p>York University assembly Form tutor programme that covers attendance; organisation, team work, leadership, participation BeReady Access for students Careers booklet for parents Careers in the curriculum – careers week Careers in the News – Form Time</p>
Year 9	<p>Industry day Green Apples programme Job Centre Plus initiative St John’s University visit York Chance mentoring scheme National Career Advice website York University assembly BeReady Access for students Careers booklet for parents Careers in the curriculum – careers week Careers in the News – Form Time Career Magazine Access for Parents Career Magazine Access for Students</p>
Year 10	<p>Preparation for Work Experience –assembly, parents evening, careers interviews and 1:1 support Work experience (2 weeks) and WEX evaluation Green Apples programme Assemblies highlighting different careers – Drax, FERA, focus on STEM opportunities Careers Fayre – St John’s Ambulance, NHS, Engineers and law firms, Police, Fire Service, Lloyds Bank, IT hairdressing Health and Safety Workshop Careers Enrichment Day BeReady Access for students Careers booklet for parents Careers in the curriculum – careers week Careers in the News – Form Time Career Magazine Access for Parents Career Magazine Access for Students Tracking of disadvantaged progress</p>
Year 11	<p>York College attendance at Open Evening and results day Bishop Burton attendance at Open evening Apprenticeship assembly Apprenticeship fair LA mentors IAG assemblies Weekly apprenticeship bulletin York College Taster Days IAG meetings 1:1 meetings with L6 careers advisor</p>

	<p>Green Apples</p> <p>Widening Participation</p> <p>BeReady Access for students</p> <p>Careers booklet for parents</p> <p>Careers in the curriculum – careers week</p> <p>Careers in the News – Form Time</p> <p>Y11 Information Evening – Careers</p> <p>Tracking of disadvantaged progress</p> <p>Career Magazine Access for Parents</p> <p>Career Magazine Access for Students</p>
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Please speak to our Careers Leader to identify the most suitable opportunity for you. We are able to support requests to attend weekly assemblies for year groups or at a range of enrichment days throughout the school year, providing that all requests work in compliance with our safeguarding policy.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available any specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

Safeguarding

All visitors are expected to follow the schools safeguarding procedures and policies. Please see our Safeguarding policy on the schools website for full details. We strongly encourage all visitors who have valid DBS to bring it with them whenever visiting the school.