



# Archbishop Holgate's School

A Church of England Academy Founded 1546

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## Provider Access Policy

*This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer*

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**Approval Date:** February 2023

**Next Review Date:** September 2023

**Member of staff responsible:** Ah – Assistant Headteacher

**Governing sub-committee:** Pastoral

Archbishop Holgate's School is committed to developing to the full, the potential of each member of the school community, within the context set by its mission, its strategic aims, and its Christian values as a Church of England Academy.

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## Vision and Values of Archbishop Holgate's School

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As a Church of England school we strive to ensure that all of our young people are cared for, given every opportunity to develop through academic study, to grow personally and spiritually and to live into being those Values we hold dear in our community and in wider society. Our role as a Church school is to help nurture both academic excellence and to help shape young people who can make a significant contribution to the community they serve. Key to this is a clear recognition that all students have individual gifts and talents and with support every young person can flourish.

Archbishop Holgate's School is distinctive and effective as a Church of England school because our Christian vision and values are very explicit and drive all areas of school life. Our Vision is one which combines Values, Care and Achievement.

**"A threefold cord is not easily broken." Ecclesiastes 4:12**

Through this vision we seek to be a Church of England School which is deeply Christian. As such, the three themes of our vision, Values, Care and Achievement are deliberately expressed in that order, our distinct Christian Values help ensure that every child is cared for as an individual and this in turn will help them to succeed academically.

Our school values of **Justice**, **Compassion**, **Forgiveness** and **Trust** have been embedded across our school community and permeate all areas of school life.

### *Justice*

Justice means giving everyone what is right and fair. We act out of concern for each other in our school community and the world in which we live. Working for justice encourages all of us to have hope for the future.

### *Compassion*

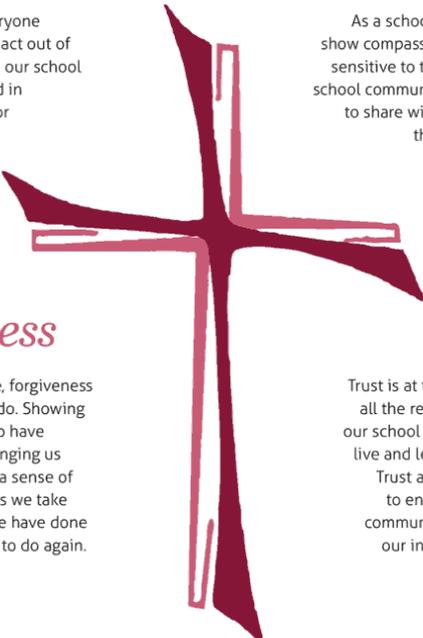
As a school community we strive to show compassion in all we do, by being sensitive to the needs of others in our school community and beyond. We want to share with others the compassion that we, ourselves, receive.

### *Forgiveness*

Following Jesus' example, forgiveness is at the centre of all we do. Showing forgiveness requires us to have courage and strength, bringing us freedom from anger and a sense of peace. Forgiveness means we take responsibility for what we have done wrong and we desire not to do again.

### *Trust*

Trust is at the heart of all we do and all the relationships that underpin our school community, helping us to live and learn together in harmony. Trust allows us to work together to enrich every member of our community and make the most of our individual gifts and talents.



Inspired by the example of Jesus' life,  
these are the values we seek to nurture as a school  
community and live out day by day.

We value the Emotional Wellbeing and Mental Health of all our students and staff. We have effective practices and provisions in place to support and promote emotional wellbeing and mental health, through our **'4 steps to wellbeing'** (#AHS Cares, #SelfCare, #SelfHelp, #Support).

This policy is to complement our vision and values and to enable the school to allow all members of Archbishop Holgate's community to live them into being every day.

## 1. Introduction

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- 1.1 High quality careers education and guidance in school or college is critical to young people's futures. It helps to prepare them for the workplace by providing a clear understanding of the world of work including the routes to jobs and careers that they might find engaging and rewarding. It supports them to acquire the self-development and career management skills they need to achieve positive employment destinations. This helps students to choose their pathways, improve their life opportunities and contribute to a productive and successful economy.
- 1.2 This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997. This has been further updated in January 2023 to include the Department of Education's July 2021 "Baker Clause" and the Provider Access Legislation
- 1.3 As the number of apprenticeships rises every year, it becomes increasingly important that all young people have a full understanding of all the options available to them post-16 and post-18 including wider technical education options such as T-Levels and Higher Technical Qualifications.
- 1.4 This policy has been developed and is reviewed annually by the Careers Leader and Line Manager (*Alex Arthur*) based on current good practice guidelines by the Department for Education. It supports and is underpinned by key school policies including those for Careers, Child Protection, Equality and Diversity, and SEND.

## 2. Aims

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- 2.1 Archbishop Holgate's School policy for Access to other education and training providers has the following aims:
  - ➔ To develop the knowledge and awareness of our students of all career pathways available to them, including technical qualifications and apprenticeships.
  - ➔ To support young people to be able to learn more about opportunities for education and training outside of school before making crucial choices about their future options.
  - ➔ To reduce drop out from courses and avoid the risk of students becoming NEET (Young people not in education, employment or training).

## 3. Commitments and Entitlement

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- 3.1 Archbishop Holgate's School fully supports the statutory requirement for students to have direct access to other providers of further education training, technical training and apprenticeships. The school will comply with the new legal requirement to put on at least six encounters with providers of approved technical education qualifications or apprenticeships. This will be done in assemblies in National Apprenticeship Week and National Careers Week, in addition to providers attending careers events at school or at each Trust school.

- 3.2 Archbishop Holgate’s School is committed to ensuring there is an opportunity for a range of education and training providers to access students, for the purpose of informing them about approved technical education qualifications and apprenticeships. Archbishop Holgate’s School is fully aware of the responsibility to set students on the path that will secure the best outcome which will enable them to progress in education and work and give employers the highly skilled people they need. That means acting impartially, in line with the statutory duty, and not showing bias towards any route, be that academic or technical.
- 3.3 Archbishop Holgate’s School endeavours to ensure that all students are aware of all routes to higher skills and are able to access information on technical options and apprenticeships (The Department of Education, July 2021: “Baker Clause”: supporting students to understand the full range of education and training options, and the Provider Access Legislation, January 2023).
- 3.4 All pupils in years 8-13 are entitled:
- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
  - to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
  - to understand how to make applications for the full range of academic and technical courses.
- 3.5 Parental involvement is encouraged, and parents may be invited to attend the events to meet the providers.

#### **4. Management of provider access requests**

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- 4.1 A provider wishing to request access should contact Alex Arthur, Careers Lead, 01904 411341 (aarthur@ahs.pmat.academy)

#### **5. Opportunities for access**

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- 5.1 A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

Year Group	Provision
Year 7	STEM Day – Nestle, IEC, Rolls Royce, FERA, Portakabin, NYBEP Widening participation – York St. John’s assembly Disadvantaged student mentoring Parent information booklet Form time programme that covers decision making, consequences, saving, budgeting, role of work in society and range of jobs available BeReady Access for students Careers booklet for parents – initial conversations Careers in the curriculum – careers week Careers in the News – Form Time
Year 8	The Real Game enrichment day Business studies trading game 1:1 IAG interviews for guidance with options choices Options assembly Mentoring of disadvantaged students Job Centre Plus initiative External Enterprise assembly York University assembly Form tutor programme that covers attendance; organisation, team work, leadership, participation BeReady Access for students Careers booklet for parents Careers in the curriculum – careers week Careers in the News – Form Time
Year 9	Industry day Green Apples programme Job Centre Plus initiative St John’s University visit York Chance mentoring scheme National Career Advice website York University assembly BeReady Access for students Careers booklet for parents Careers in the curriculum – careers week Careers in the News – Form Time Career Magazine Access for Parents Career Magazine Access for Students

Year Group	Provision
Year 10	Preparation for Work Experience –assembly, parents evening, careers interviews and 1:1 support Work experience (2 weeks) and WEX evaluation Green Apples programme Assemblies highlighting different careers – Drax, FERA, focus on STEM opportunities Careers Fayre – St John’s Ambulance, NHS, Engineers and law firms, Police, Fire Service, Lloyds Bank, IT hairdressing Health and Safety Workshop Careers Enrichment Day BeReady Access for students Careers booklet for parents Careers in the curriculum – careers week Careers in the News – Form Time Career Magazine Access for Parents Career Magazine Access for Students Tracking of disadvantaged progress
Year 11	York College attendance at Open Evening and results day Bishop Burton attendance at Open evening Apprenticeship assembly Apprenticeship fair LA mentors IAG assemblies Weekly apprenticeship bulletin York College Taster Days IAG meetings 1:1 meetings with L6 careers advisor Green Apples Widening Participation BeReady Access for students Careers booklet for parents Careers in the curriculum – careers week Careers in the News – Form Time Y11 Information Evening – Careers Tracking of disadvantaged progress Career Magazine Access for Parents Career Magazine Access for Students

- 5.2 Access will be given for providers to attend during school assemblies, timetabled Careers or Life lessons, and Careers or Raising Aspirations events that Archbishop Holgate's School is arranging. Students may also travel to visit another provider as part of the trip to be organised in partnership with Archbishop Holgate's School
- 5.3 Please speak to our Careers Leader to identify the most suitable opportunity for you. We are able to support requests to attend weekly assemblies for year groups or at a range of enrichment days throughout the school year, providing that all requests work in compliance with our safeguarding policy.

## 6. Premises and facilities

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- 6.1 Archbishop Holgate's School will provide an appropriate room or assembly hall to be agreed. All rooms have computers, projectors and screens provided. Computer rooms can also be arranged. The Careers Leader or Careers Adviser will organise this, working closely with the provider to ensure the facilities are appropriate to the audience. Appropriate safeguarding checks will be carried out. Providers will be met and supervised by a member of the Careers Team who will facilitate.
- 6.2 Archbishop Holgate's School will consider live online encounters with providers where requested, and these may be broadcast into classrooms or the school assembly hall. Technology checks in advance will be required to ensure compatibility of systems.
- 6.3 Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

## 7. Safeguarding

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- 7.1 All visitors are expected to follow the schools safeguarding procedures and policies. Please see our Safeguarding policy on the schools website for full details. We strongly encourage all visitors who have valid DBS to bring it with them whenever visiting the school.

## 8. Complaints Procedure

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- 8.1 Any complaints about this policy should be raised to **Alexis Greenharding, Head of School** via email at [agreenharding@ahs.pmat.academy](mailto:agreenharding@ahs.pmat.academy)

**Alexis Greenharding** will then raise the complaint to **Andrew Daly** Executive Headteacher - Archbishop Holgate's School CEO - Pathfinder Multi Academy Trust and Teaching School Hub